



भारत सरकार

GOVERNMENT OF INDIA

केन्द्रीय भेड़ प्रजनन फार्म,

CENTRAL SHEEP BREEDING FARM

मत्स्यपालन, पशुपालन और डेयरी मंत्रालय

MINISTRY OF FISHERIES, ANIMAL HUSBANDRY AND DAIRYING

(पशुपालन और डेयरी विभाग)

(DEPARTMENT OF ANIMAL HUSBANDRY AND DAIRYING)

पोस्ट बाक्स संख्या 10, हिसार- 125001 (हरियाणा)

Post Box No. 10, Hisar-125001 (Haryana)

CIRCULAR

No.28-21/08/Estt./ 17

Dated: 28/1/2022

All Ministries/Departments of
Government of India.Sub: Filling up One Post of Upper Division Clerk at Central Sheep Breeding Farm, Hisar
transfer on deputation basis.

Sir,

Applications are invited in **`Annexure-A`** from eligible and suitable officials for filling up of the one post of Upper Division Clerk in the office of Director, Central Sheep Breeding Farm, Hisar (Haryana) on deputation basis as per the details given below:-

1.	Name of the post	Upper Division Clerk
2.	Scale of pay/Pay Band/Pay Matrix	PB-1 Rs.5200-20200+2400 GP (Pre-revised), Revised in 7 th CPC Pay Matrix Level-4
3.	Eligibility	<u>Transfer on Deputation:</u> (a) (i) Officials holding analogous posts or on regular basis; (ii) with five years regular service in the post in the pay band Rs.5200-20200 + Grade Pay of Rs.1900 or equivalent. (b) possessing degree of recognized university or equivalent
4.	Period of deputation	Ordinarily not exceeding 3 years

The selected person will be taken on deputation and the deputation period may not ordinarily exceed beyond three years. The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications. The other terms and conditions of deputation will be regulated in terms of existing Government orders and as amended from time to time. Complete application along with A.C.Rs./APARs of last five years of the officers, who are willing to be considered and can be spared in the event of their selection, may be sent to this Farm. While forwarding application, it may be verified and certified that the particulars furnished by the candidate are correct and that no vigilance/disciplinary case is either pending or contemplated against him and his integrity is beyond doubt. Application should reach this office within 60 days from the date of publication of advertisement in the Employment News. Application received after due date or found incomplete will not be considered. Application form **Annexure-A** may be downloaded from the CSBF, Hisar website i.e. www.csbfbhsr.com

DIRECTOR

APPLICATION FOR THE POST OF UPPER DIVISION CLERK TRANSFER ON DEPUTATION BASIS AT CENTRAL SHEEP BREEDING FARM, HISAR (HARYNA)

1.	Name and Address (in Block letters)	...	...
2.	Date of Birth (in Christian era)	...	...
3.	Date of retirement under Central/State Government rules	...	...
4.	Educational Qualifications	...	...
5.	Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	...	...
	Qualifications / Experience required	Qualifications / Experience possessed by the officer	
Essential	(1)		
	(2)		
	(3)		
Desired	(1)		
	(2)		
6.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post	...	...
7.	Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient	...	...
Office / Institution	Post held	From	To
			Scale of pay and basic pay
			Nature of duties (in detail)
8.	Nature of present employment, i.e., ad hoc or Temporary or Quasi-Permanent or Permanent	...	...
9.	In case the present employment is held on deputation / contract basis, please state-		
	(a) The date of initial appointment	...	...
	(b) Period of appointment on deputation / contract.	...	...
	(c) Name of the parent office / organization to which you belong	...	...
10.	Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)--		
	(a) Central Government	...	...
	(b) State Government	...	...
	(c) Autonomous Organization	...	...
	(d) Government Undertaking	...	...
	(e) Universities	...	...
	(f) Others	...	...

Contd... P-2-

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade
12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale
13. Total emoluments per month now drawn
14. Additional information, if any, which you would like to mention in support of your suitability for the post.
(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular / Advertisement).
(NOTE. - Enclose a separate sheet, if the space is insufficient).
15. Whether belongs to SC/ST
16. Remarks

(The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards / Scholarship / Official Appreciation (iii) Affiliation with the professional bodies / institutions / societies and (iv) any other information.
(NOTE. - Enclose a separate sheet, if the space is insufficient).

I have carefully gone through the vacancy circular / advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate

Date

Address

(TO BE FILLED BY FORWARDING OFFICE)

Endt. No.

Dt.

Particulars mentioned above have been verified from the records and found correct. It is certified that no disciplinary proceedings or departmental enquiry are pending or contemplated against the officer and that his integrity is certified.

Recommendations if any:

Signature of the Competent Authority:
(with Seal)